



GREENING CANADA'S SCHOOL GROUNDS INVITATION FOR PROPOSALS

Tree Canada invites your school to participate in the Greening Canada's School Grounds Program. Tree Canada provide to the selected schools: educational information, technical advice and financial support up to \$5,000 towards the transformation of their school grounds into environmentally enriched learning landscapes.



Section A: Criteria for Funding

Schools wishing to participate in the Greening Canada's School Grounds Program will be evaluated and funds awarded based on the technical soundness and implementation capability of a submission including the following documentation:

- ▶ A landscape-planting plan.
- ▶ A listing of the size, number and variety of trees and shrubs to be planted (use of native species is encouraged). Invasive species are not permitted
- ▶ A maintenance management plan that demonstrates a commitment to the ongoing care and maintenance of the trees and other plants used in the project.
- ▶ Identification of the role of students and other volunteers in the project.
- ▶ An explanation on how the program will increase public awareness and understanding of the environmental benefits provided by trees and provide learning opportunities for the students and the school community.
- ▶ A commitment to and description of a recognition and promotional program to inform the general public and members of the school community of the role of Tree Canada and our Sponsors in assisting the school to achieve its greening goals.
- ▶ A letter of commitment for your greening school ground project from the School Board.
- ▶ A commitment to the planting of the project within one year of funding approval.

Note 1: Costs for the ongoing care and maintenance of the trees is the school's responsibility. These costs will not be included as part of the cost-sharing.

Note 2: Tree Canada encourages the use of native species and will not fund the planting or maintenance of invasive plants. For a list of invasive plants and why they are such a problem for Canadian ecosystems please consult the following Environment Canada website:

www.cws-scf.ec.gc.ca/publications/inv/cont_e.cfm

Tree Canada is looking for projects that propose innovative, action-oriented ways to educate Canadians on the environment. Your school community can contribute to this process.



Section B:
Application Form

Schools wishing to participate in the Greening Canada's School Grounds Program are asked to submit the following information:

Contact Information:

Name of School: _____

Name of School Board or District: _____	# of Students: _____
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Address: _____

City: _____	Province: _____	Postal Code: _____
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E-mail Address: _____

Telephone: _____	Fax: _____
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Principal of School:

Name: _____

Telephone: _____	Fax: _____
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Staff Project Representative:

Name: _____

Telephone: _____	Fax: _____
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Parent Project Representative:

Name: _____

Telephone: _____	Fax: _____
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For Tree Canada's Use Only:

Date Received: _____	Date Logged: _____
Date Acknowledged: _____	
Date Funded: _____	By Sponsor: _____
Date Log Amended: _____	



Section C:
Background on Your School Ground

1) Provide a description of your existing school ground conditions complete with photographs (provide photos as attachments).

2) Provide a brief description of the existing school grounds maintenance program (i.e., grass cutting, snow removal, waste removal, etc.)

3) Has your school received funding for a Greening School ground project in the past?

Yes No

If yes, who sponsored your project and what was the cost?



Section D:
Project Description

1) What are the objectives of your school ground greening project?

2) Describe the educational and environmental benefits of your Greening Canada's School Ground Program:

3) Provide an overview on the role of students, parents, staff and the surrounding community in the development and implementation of your school ground project:

Example:

i Students

Planning and Design:	# Involved:
Implementation:	

ii Parents

Planning and Design:	# Involved:
Implementation:	

iii Staff

Planning and Design:	# Involved:
Implementation:	

iv Community (neighbours, businesses, etc.)

Planning and Design:	# Involved:
Implementation:	

CONTRIBUTION AGREEMENT

If your school project is selected it is agreed that:

1. Tree Canada will contribute up to \$5,000 towards the implementation of the project.
2. Tree Canada will provide 100% of the awarded funds to the school based on the performance of the school in fulfilling its obligations to Tree Canada and providing Tree Canada with a final report and evaluation of your project.
3. Tree Canada will provide educational materials and technical advice as requested.
4. The school will commence, carry out and complete the project described in the Application at the times and places indicated in the Application within reason.
5. The school agrees to allow Tree Canada reasonable access to the project site for observation in order to publicize and photograph the project for our National Displays and workshops.
6. The school agrees to display signs and logos to promote Tree Canada and our Greening Canada's School Grounds sponsors.
7. The school agrees to keep accurate records and proof of expenditures and provide Tree Canada access to this information.
8. The school shall provide Tree Canada with a final project report complete with a photo study of the project as it was implemented (Note: A Report and Evaluation Format will be provided to all selected schools) to receive final payment.

Please provide the following signatures to indicate your agreement to the terms as provided above:

Principal:	Date:
Staff Project Representative:	Date:
Parent Project Representative:	Date:



Section G: Send Your School's Application To:

Tree Canada
Greening School Grounds Program
222 Somerset St. West, Suite 402
Ottawa Ontario K2P 2G3
Tel: 613-567-5545 Fax: 613-567-5270
Email: tcf@treecanada.ca
www.treecanada.ca



Attachment Check List Don't forget!

The following items must be attached to this application:

- Letters of Permission (school board)
- Project Landscape Plan
- Photographs of Existing Site
- Maintenance Plan
- Letters of Support
- List of trees, shrubs and other plants